**Minutes from Parks Subcommittee Meeting 10.05.23**

**Attendance:** Cllr L. Rowlands, Cllr H. Maurice-Jones, Cllr A. Parrington, Cllr N. Roberts, Cllr M Woods, Cllr A Stevens, Community Agent (Ali) and the Clerk.

Apologies – Cllr M. Gledhill.

*Toilet Block:*

Cllr L Rowlands reported that the Asbestos Survey carried out under the Hub Board’s instruction had been completed and the report sent through. The result had shown there was very low risk and so the toilet block was still suitable for use. There was some disappointment with the condition the toilet block was left in following the survey but it was pointed out that it was undertaken as a pre-demolition survey. Cllr L Rowlands had cleaned up some of the mess and Cllr H Maurice-Jones confirmed that the Hub were going to make good on the damaged areas before the Picnic in the Park when the toilets would be needed.

*Parks Report:*

The Clerk had received the Park Inspection reports and Cllr L Rowlands confirmed that everything was either low risk or very low risk. She informed that the main issues were painting issues which would need to be completed before the school summer holidays. Cllr M Woods insisted that a plan would need to be put in place. There was a suggestion of small groups possibly taking on some of the painting in late June/July so it didn’t all fall to wardens and overtime.

There had been a potential issue brought up about the park noticeboard being broken but on proper inspection it had was confirmed that was not the case. The locks on the middle door were not working properly though so it was suggested that these should be looked at. **Action – Clerk to look into the locks**

*Village Barrels:*

Cllr H Maurice-Jones confirmed that planting had been done for the coronation. Cllr L Rowlands mentioned that she thought Cllr H Maurice-Jones should be given some expenses for the mileage she was doing when purchasing the plants. This was going to be brought to the RCC meeting in May. **Action – Cllr L Rowlands to bring up in Meeting’s Parks Report**

(Cllr A Parrington arrived)

Cllr L Rowlands requested the Clerk re-confirm details with the Community Service group coming to prep the railings for painting work. **Action – Clerk to confirm dates and if possible number of people**

\*\*Cllr A Parrington spoke about the toilet block and how he was dissatisfied with the condition it was left in. He insisted that greater communication was needed between the Hub and RCC with regards to activities happening with the block as it was still RCC responsibility, so should be better informed who is there and when. It was decided the Hub should communicate better with the Clerk for Health and Safety reasons on any further work carried out on the block via a separate communication group (WhatsApp).\*\*

*Scarecrow Festival:*

Cllr L Rowlands reported on the success of the Scarecrow festival. There had been 12 entries and the event would be finishing on Sunday. It was decided the prizes would be cash prizes and these would be delivered to the winners next week. The three winners were chosen as (1st) Choo Choo, (2nd) All Things Great and Small, (3rd) Queen of Hearts. Cllr A Parrington would deliver prizes. **Action – Clerk to withdraw cash for prizes, Cllr A Parrington to deliver**

*Railings:*

Cllr N Roberts confirmed at least 15 people were joining his working party for June 7th team building painting event. It had already been agreed that 3 tins of paint would be purchased which would be sorted by Cllr A Parrington and the Clerk. Sandpaper, scrapers, paint brushes would also be purchased with the paint. Clerk to order safety specs from Amazon. Gloves and tubs for paint would be provided by the Golden Lion as well as some old material for dust sheets. Cllr A Parrington and Cllr M Woods would be able to help out on the date also. **Action – Paints and equipment to be purchased Clerk/Cllr A Parrington**

*Picnic in the Park:*

Cllr L Rowlands confirmed the stalls for the event as Arts & Crafts stall (who would have bookmarks and pebble painting), the WI and Wrexham Country Markets. Catering was being organised by the hub. Cllr A Parrington confirmed that the Golden Lion would be able to provide a chef for Food Hygiene purposes. Cllr A Parrington would provide 2 extension leads and some chafing dishes for holding hot food. Cllr H Maurice-Jones was confident the Hwb had all the equipment sorted. It was confirmed there would be enough gazebos for the stalls. Tables/Chairs were being loaned from the Village Hall, Presbyterian Church and Christ Church. **Action – Cllr L Rowlands to organise transportation of equipment closer to event**

Community Agent Ali requested 25 chairs, 2 gazebos, tables and 2 flasks for the community café group.

Cllr L Rowlands questioned if we were able to put the poster for the event in the Essentials. The Clerk was unsure if the cut off day had passed. Cllr A Parrington suggested enquiring about putting A5 leaflets into the magazine if we had missed the day. **Action – Clerk to contact Vicky at Essentials about poster ad**

The Clerk mentioned about sending the poster to St Peters to add to their school app, and Cllr N Roberts said he would do the same with Rossett House Nursey. It was mentioned to ask Cllr L Todd if she could do the same for Darland’s School too. **Action – Send poster to relevant schools/nurseries**

Cllr H Maurice-Jones confirmed that the sandwich platters for community café had been ordered and the Clerk had paid for them, so would be collected the morning of the event.

Cllr L Rowlands had contacted the Cadets who would be able to send over some individuals to aid with the running of games and stalls. They would also be promoting their organisation with a stall. She confirmed they would need a risk assessment sent over. **Action – Clerk and Cllr L Rowlands to complete risk assessment**

Cllr L Rowlands confirmed the games for the event including Splat the Rat, Tug of War, Giant Jenga and Ball in Bucket. Cllr N Roberts was happy to take charge of the football game again.

Cllr A Parrington confirmed the entertainer Andy Hickey and informed he would be arriving about 1.30pm and agreed it would be ideal to have some straw bales for him to sit on. Cllr A Stevens and Cllr A Parrington would source and deliver these.

Cllr H Maurice-Jones mentioned the Hub would be having a tombola stall and so requested any donations be brought for that. Cllr L Rowlands confirmed that a local resident who is a paramedic would attend the event in an unofficial capacity but would be onsite with his equipment as a precaution. She confirmed the Ice Cream Van would be attending again. With regards to the toilets, Cllr L Rowlands mentioned they would need a good clean the day before, so asked for volunteers to help. Cllr A Stevens suggested putting it on the council WhatsApp group for everyone to be able to help where possible. There was mention of the two large marquees from Richard Wallace, but it was decided to wait and see what the weather forecast was before confirming use of these. It was decided that bunting would be put up the evening before and that a pre-event meeting would go forward Thursday 15th June in the park to check final details. Cllr A Parrington proposed asking the Park Warden to be on a full day to help with set up and clean down of the event (9-5) on the 17th. This was agreed. Again, Cllr A Stevens insisted that it be put on the WhatsApp group to ask for volunteers from the council and beyond. Cllr L Rowlands confirmed that Mrs O’Brien from the Catholic Church has given permission for their car park to be used for the day. RCC extended thanks to her for the kind gesture. Cllr L Rowlands enquired if the police should be made aware and Cllr A Parrington agreed the local PCSO should be informed. **Action – Clerk to email PCSO Lisa**

Cllr A Parrington added that he had spoken to Jean Fortune of the Village Hall in regards to using some outdoor games from the Village Festival committee’s possessions. He was awaiting confirmation.

Cllr L Rowlands was confirmed Cwtch Cafe were to have a stall, but were unsure what activity they would hold. **Action – Cllr L Rowlands to follow up this week**

The meeting ended.