**Minutes of Finance Committee Meeting - 11th December 2019**

**Present:** Cllr M Woods, Cllr P Morris, Cllr T Sexton, Cllr A Parrington and Clerk

The Clerk had produced the cash book, bank reconciliation and budget forecast up until 30th November 2019. These were reviewed, agreed and signed by Cllr Woods.

The Clerk reported that she had received two late donation applications from Urdd Eisteddfod and Powys Eisteddfod. It was agreed that the Clerk should contact each organisation to confirm the application window had closed.

The Clerk reported that on November’s disbursements she had claimed for an order with Viking Direct for £159.77. However, upon checking the bank statements she realised the purchase had been made with the Community Council debit card, not her own. There were a few claims to be made by the Clerk in December disbursements therefore, it was agreed that the amount of £159.77 should be deducted from the monthly claim in order to balance the situation.

The Clerk had produced and circulated, prior to the meeting, a precept statement. This was reviewed and it was agreed that the precept should remain at the current level. Whilst there was an expected underspend for this financial year it was noted that very little had been spent at the main playground due to the possibly development. There was also the potential for additional investment in the next financial year for the Community hub project along with an additional street light request. The Clerk confirmed that she had spoken with Helen Williams at Cadwyn Clwyd and an application had been submitted for financial assistance with the design/planning stage of the community hub project. It had been confirmed that these would be considered in January. Since then Hwb Yr Orsedd had confirmed that they had secured legal services in respect of the lease however, this was to review a lease to be produced by Rossett Community Council as they own the asset. Therefore, the Clerk had contact GHP Legal to obtain a quotation for the production of a lease. Once the quotation was available the costs would also be included in the Cadwyn Clwyd bid. Once Hwb Yr Orsedd were at the planning stage they would be able to the obtain quotations for the work which would allow them to make grant bids for funding the project. When there’s an understanding of the funding stream it can be confirmed if/how much of the match funding earmarked within reserves will be required.

The details within the precept statement were agreed and the Clerk will circulate to full council to allow the opportunity for queries to be raised.