

**Rossett Community Council**

**Meeting on Wednesday 15th January 2025**

**MINUTES**

**Declarations of Interest**

**Members were reminded that they should declare the existence and nature of any personal and or prejudicial interest in the business of this meeting**

**Present:**

**Councillors:** Cllr A Parrington, Cllr A Steven, Cllr C Morgan, Cllr H Jones, Cllr H Maurice-Jones, Cllr L Rowland, Cllr L Todd, Cllr M Gledhill,Cllr M Woods, Cllr N Roberts, Cllr P Morris, Cllr R Shepherd and Cllr W Cleaver. Youth Reps Alex Sullivan and Leo Dowdeswell.

**Other:** Member of the public

**90. Apologies for absence:** Cllr P Roberts

**91. Declarations of Interest**

Declarations of interest were made by:

• Cllr C Morgan, Cllr H Maurice-Jones and Cllr P Morris regarding issues with Hwb Yr Orsedd due to a conflict of interest.

**92. Approval of the Minutes of 18th December 2024** – Minutes were agreed and signed.

**93. Crime Report**

**December**

Domestic Violence 7

Sexual Offenses 2

ASB 2

**Total**  **11** (Report from PCSO Maddocks 94479)

Cllr A Parrington read through the Crime Report. PCSO Emma Maddocks (94479) attended. It was mentioned that the cones on Station Road were still being put out by the member of public. PCSO Emma commented that she had checked and they hadn’t been out when she’d been along the road but she would keep a look out. Cllr L Todd asked if there was an update on the abandoned car on Holt Road layby. PCSO Emma confirmed it was showing as no tax or insurance and it was on her list to follow up with the owner.

**94. Representation's from General Public**

None

**95. Matters Arising**

1. **Allotments –** Cllr W Cleaver updated that Nigel was trying to find additional land to move some grazing horses to which would allow the allotments to then still go ahead. Otherwise the number allotments available may need to be reduced. There was a good list of people interested still though.
2. **Community Agent** – Cllr A Parrington confirmed the contract and job description had been finalised and sent to Ali for the new role of Community Co-ordinator. There had been one section that Ali was not 100% happy with and so it was decided that an emergency staffing meeting would be called to address this within the next 7 days. Cllr H Maurice-Jones suggested to invite the Chair of the staffing committee, Paul Roberts, to meet Ali at the Community Café as well. Cllr A Parrington hoped this would be moved on in the next week. **Action – Cllr P Roberts to call emergency Staffing meeting.**

**96. Matters to be discussed**

1. Gresford United Charities – Cllr M Woods detailed that the money from Gresford United Charities had become available and an amount of £820 had been awarded to Rossett to donate onto who they felt needed it. It was proposed that St Peter’s Primary School be awarded the donation as a contribution towards their refurbishment costs. This was seconded and all agreed. **Action – Clerk to pass on bank details for St Peters School**
2. British Legion Signage – Cllr L Rowland reported that the ‘Remember the Fallen’ soldier sign was damaged and in need of taking down. A replacement could be ordered at a cost of £175. Cllr A Parrington proposed this be ordered. All agreed. **Action – Clerk to order new sign.**
3. Gambling Licence – The Clerk advised that the gambling license that allowed for raffles to be held, was up for renewal for £20. It was agreed this would be renewed. **Action – Clerk to renew and pay.**

**97. Reports**

County Councillors Reports

Councillor Jones’ Report – Cllr A Parrington requested that highways be contacted to remove the flag on the lamp post outside the Turkish barber on Chester Road. Cllr R Shepherd reported that there had been flooding in the usual places still which was a result of the overflowing ditches not allowing the extra pipes and culverts to work effectively. Penalty notices were being issued to landowners to clear their ditches. Cllr H Maurice-Jones thanked Cllrs R Shepherd and H Jones for all their ongoing work on this. Cllr R Shepherd informed there was ongoing work on potholes and Cllr H Jones explained the new Hotbox system the council had to repair deeper potholes but shallower ones were not able to be filled this same way. He mentioned that to bring all the highways up to standard it would cost £40million across the borough. Dustbin collections had been addressed, and 2 black bin collections made to catch up. Gritting due to the weather had caused some missed collections. Cllr R Shepherd reported there had been complaints about dog fowling around the village but this was tricky to monitor unless seen at the time of action. Enforcements were aware and keeping an eye out though. Castle Green had been contacted regarding their breached of conditions of working and they had now assured the council they would comply with the conditions. Enforcement officers had given them an enforcement notice and if this was then breached then they could be prosecuted. Speeding was being monitored through the village along with wrong turns down Holt Road into the Co-op. Tickets had been issued for both. Cllr R Shepherd queried if the electric organ mentioned in a previous meeting was still available as St Peters were interested. Cllr W Cleaver confirmed it was and would let the village hall know they were interested.

Clerk's Report - The Clerk had previously distributed her report for Councillor's information. There was a brief update on the Audit for 2022-23. The Clerk had been required to submit some additional info to Audit Wales and so was also working through this.

Reports from Community Councillors

• Parks Committee –. Cllr A Steven reported that Ollie (Park Warden) had been booked onto the chainsaw course in February. He had received a quote for the bespoke gate that needed to be fitted by the Hwb. The quote had come back at £1200 from a blacksmith that would be able to complete it as a continuation of a project for the Hwb as well. For this reason, it was proposed this quote be accepted and all agreed. Cllr H Maurice-Jones had completed a survey pf all the barrels in the village and whilst some needed full replacements, some only needed minor fixes. A Parks meeting would be arranged to go through these. **Action – Clerk to circulate dates for a parks meeting.**

* Events Committee – Cllr L Rowland reported that Picnic in the Park would be able to go ahead this year and the proposed week was 17th-26th June so one of the 2 Saturdays would be ideal. There was mention that the events committee would be able to involve and work with the Hwb on this too. Cllr L Rowland informed that most of the Christmas decorations had been disposed of as they were no longer of good use but some had been salvaged. Cllr A Steven and the Clerk had purchased some new decorations in the sales for this year’s tree. The electricity box by the park, needed some electrical work and so it was agreed Cllr W Cleaver would contact Adam Kell to take a look. **Action – Cllr W Cleaver to contact Adam Kell.** Cllr L Rowland suggested a possible treasure/scavenger hunt at Easter time, aimed for the children but this was not confirmed. The Eisteddfod was mentioned with a suggestion of a prosecco style evening at the Hwb to help raise awareness and fundraise for it. Cllr H Jones would contact the local committee to ask about any target fundraising the community council would be able to do for the Eisteddfod.
* Staffing Committee – This was discussed earlier in the meeting.
* Floods Committee – There was no update.
* GDPR/IT – Cllr C Morgan commented that the next newsletter would hopefully be out for mid-February and so requested all content be sent through for it. The Clerk and Cllr C Morgan would be meeting to continue to IT/website changeover project asap. This would also include putting together a new email address for Ali’s new Community Co-ordinator role. **Action – Clerk and Cllr C Morgan to meet and progress.**
* Youth Representative – Nothing to report from either Youth Rep.

**98. Finance**

1. Cllr M Woods read through the bank reconciliation for December. He highlighted the Chainsaw course for this month, which had been paid in advance for booking purposes.
2. Invoices were approved, as follows:

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| --- | --- | --- | --- |
| **Payee**  Hewlett Packard  EE  Nest  Scottish Power  Hwb-Yr-Orsedd  Tesco  Andy Snowden  Phil/Karen Dunford  Grosvenor Garden Cen  Microshade VSM  Mrs H Maurice-Jones  WCBC  WCBC  MEGA  Staff Costs  HMRC | **Purpose**  Instant Ink  NEW SIM cards for Clerk and Community Agent  Pension contributions  Electricity (01.12.24-01.01.25)  Room Hire (December)  Stationary for Clerk  Community Café Entertainment Christmas  Chainsaw Course for Park Warden  Christmas Decoration  Small Council Hosting Service  Agreed Cost for petrol and planting  Gambling License for Raffle  Half Yearly Park Inspections  Faults and Valuations Oct-Dec 2024  Salaries and disbursements  Employers Tax | **Sum £**  11.99  8.62  50.87  748.03  10.00  4.20  65.00  335.00  75.87  472.61  100.00  20.00  549.00  287.74  2184.75  291.20 | **Chq. No.**  Direct Charge  Direct Debit  Direct Charge  On-line  On-line  Card Purchase  On-line  On-line  Card Purchase  On-line  On-line  On-line  On-line  On-line  On-line  On-line |

Street Warden’s Disbursements Community Agent Disbursements

Petrol £31.05 Petrol £44.10

Christmas Hamper (comm café) £16.94

Christmas Party Supplies £84.10

Printing £1.50

**£146.64**

Cllr M Woods also reported that the Precept for 2025-26 had been submitted and accepted for the amount of £81,500.

**99. Planning Applications**

**P/2024/1657 - Yew Tree Farm, Llay Road, Burton -** Erection Of A Covered Holding Yard **–** Comments were due 9th Jan **– No Objections**

**P/2024/1676 - New Farm, Cobblers Lane, Rossett, Burton -** Construction Of Agricultural Slurry Store - Comments were due 10th Jan **– No Objections**

**P/2024/1705 - 4 Gamford Cottages, Gamford Lane, Rossett -** Alterations To Roof And Single And Two Storey Rear Extensions – **No Objections**

**100. Other Items brought to the Council’s Attention**

Cllr H Jones mentioned some complaints and been received regarding litter on Chester Road. The Clerk would speak to the Street Warden. **Action – Clerk to contact Street Warden.**

Cllr C Morgan commented that the speed awareness monitor on Holt Road was still facing the wrong way. Cllr R Shepherd confirmed that Highways were aware of this.

Ollie Edwards (Park Warden) requested an outline of areas he was able to plant wildflower seeds on behalf of a member of public that had been previously discussed in a meeting. Cllr A Parrington suggested he, Ollie and Cllr H Maurice-Jones meet to discuss and then to plan out the areas properly.

**Date of the next meeting Wednesday 19th February 2025 at the The Community Hwb.**

**Signed as a true record:**

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**Chairman Date**