

**Rossett Community Council**

**Meeting on Wednesday 19th February 2025**

**MINUTES**

**Declarations of Interest**

**Members were reminded that they should declare the existence and nature of any personal and or prejudicial interest in the business of this meeting**

**Present:**

**Councillors:** Cllr A Parrington, Cllr C Morgan, Cllr H Jones, Cllr H Maurice-Jones, Cllr L Rowland, Cllr M Gledhill,Cllr M Woods, Cllr P Roberts, Cllr P Morris, Cllr R Shepherd and Cllr W Cleaver.

**Other:** Grant Purcell (Community Agent) and Dawn Roberts (AVOW Chief Officer)

**101. Apologies for absence:** Cllr A Steven, Cllr N Roberts and Cllr L Todd. Youth Reps Alex Sullivan and Leo Dowdeswell.

**102. Declarations of Interest**

Declarations of interest were made by:

• Cllr C Morgan, Cllr H Maurice-Jones and Cllr P Morris regarding issues with Hwb Yr Orsedd due to a conflict of interest.

**103. Approval of the Minutes of 15th January 2025** – Minutes were agreed and signed.

**104. Crime Report**

**January**

Domestic Violence 2

Sexual Offenses 1

ASB 1

**Total**  **4** (Report from PCSO Maddocks 94479)

Cllr A Parrington read through the Crime Report. PCSO Emma Maddocks (94479) was unable to attend. There were no concerns to pass back to PCSO Emma.

**105. Representation's from General Public**

Grant Purcell, the new Community Agent for Rossett and Dawn Roberts, Chief Officer of AVOW attended to introduce themselves to the council. Cllr A Parrington welcomed them both. Grant was very pleased to have been allocated the position for Rossett with strong ties to the village. All the members of the council introduced themselves and Cllr A Parrington looked forward to Grant and RCC working together for the community.

**106. Matters Arising**

1. **Allotments –** Cllr W Cleaver had no update.
2. **Community Agent** – Grant explained that most questions up to now had been answered by the Clerk, Ali (New Community Co-ordinator) or other councillors he’d already met. Cllr A Parrington mentioned that the council would look forward to a monthly report from Grant, either in person at the meeting or emailed through to the Clerk to be circulated. Cllr M Woods questioned if the council needed to be pay Grant’s disbursements but as the contract was now held by AVOW the Clerk believed this wasn’t the case. Dawn Roberts would check with Katherine Prince at AVOW. The Clerk would check with Commissioning Officer Vicki Lindley-Jones too. **Action – Clerk to contact WCBC and AVOW to clear up.**

**107. Matters to be discussed**

1. One Voice Wales AGM – The Clerk informed that the council were required to select a member of the council and a substitute to attend the AGM on 11th March. As Cllr H Maurice-Jones was the representative for the council it was thought she would be the elected member. This was agreed. Cllr A Parrington would be the substitute but would also like to attend. **Action – Clerk to email details over to OVW for those attending**.
2. Service Level Agreement Parks – The Clerk had received the Service Level Agreement from WCBC for the annual park’s inspections for 2025-26. This year saw a similar inspection regime to last year with approximately 2% inflation. This was accepted and signed by Cllr A Parrington. **Action – Clerk to email over signed copy to Carla WCBC.**

**108. Reports**

County Councillors Reports

Councillor Jones ad Shepherds’ Report – Cllr R Shepherd reported that Castle Green had put up boards around the village on Council property which is not permitted without council permission. These had quickly been removed and the company told not to put them up again. The council were working through unblocking the drains around the borough. All yellow lines and road markings had now been completed around the main park and there hadn’t been many reports of members of the public driving the wrong way down the one-way street by Co-op. Cllr L Rowland informed that cars were still parking on the double yellows by the Co-op although not as much now. Cllr R Shepherd mentioned that he had emailed enforcement about the public parking on the yellow lines recently. Many of the damaged signs around the village had or were being replaced. NRW had been to remove the large trunk that had fallen onto the salmon step at the Weir recently and also reported the lights by the underpass had been fixed by WCBC. Cllrs H Jones and R Shepherd reported that the budget had been set by WCBC with a 9.5% increase in council tax for the next year. They had also met with the PCSO and Sergeant to discuss three key areas for them to work on. These were parking on pavements, parking around and by At Peters School/Chapel Lane and speeding along Chester Road, Burton Road and Trevalyn.

Cllr P Morris had previously reported to the county councillors about tractors leaving copious amounts of mud on the roads making them dangerous. A sweeper had come out the next day to clear the particularly road but it was all back again. Cllr P Roberts suggested finding out which farmer owns the field and speaking directly to them about clearing the roads after the tractors. Cllr H Jones commented he there was a new rural inspector, and they would speak to him also. Cllr C Morgan raised the issue of the white lines in Trevalyn again, stressing that it was really not safe at all. Cllr A Parrington requested he take a picture to send onto the county councillors. It was suggested to put up some temporary signs in the meantime if they could not be repainted soon.

Clerk's Report - The Clerk had previously distributed her report for Councillor's information.

Reports from Community Councillors

• Parks Committee –. The Clerk had circulated the minutes from the parks meeting the week before and these were accepted. Cllr A Steven and the Park Warden Ollie were in contact with Jan Williams regarding the planting of wildflowers and organising dates for March to begin this. Ollie suggested getting some signs printed for the wildflower areas to inform the public of what was happening. Cllr P Roberts also suggested posting about it on the website and Facebook. Cllr H Maurice-Jones suggested adding the Bee Friendly Status to the website. This would be added to the new website. Cllr P Morris updated that the new gate between the park and Hwb was being installed on Friday which would mean Ollie would then be able to build the rest of the fence. He worked out supplies would cost around £300 and take about 6hours of overtime. This was agreed. Cllr H Maurice-Jones updated that she and Ollie had been to Greenfields to plant the extra trees and also improved the planter at Burton Green. They had viewed the Parkside planter and Ollie would be able to fix this one. Cllr A Parrington reported that following the Parks meeting, a new tiered feature planter had been ordered to place at the Lavister sign. The £400 raised at Christmas for landscaping projects would be going towards this.

* Events Committee – Cllr L Rowland reported that there would be a children’s Easter Treasure Hunt running over Good Friday and Easter Saturday. Families could complete it during those days and drop in for the prizes at the Hwb between 11-2pm. The Co-op had kindly agreed to give £25 worth of Easter eggs for prizes and Aldi in Llay were also keen to contribute on receipt of an official letter requesting a donation. Letters for both shops had been sorted by the Clerk. Cllr C Morgan had also kindly offered the gift of around 15,000 gold chocolate coins to the event from his connections with Lapland UK. Cllr L Rowland would require volunteers on the day to help out with set up. Picnic in the Park was also proposed for 14th June 1-4pm. This was agreed. Cllr L Rowland had started approaching stalls and would ask the Army Cadets if they would help again. Cllr A Parrington suggested asking the Football Academy at Darland too. He would speak to Mrs Lee. Again, volunteers would be needed for this day too and the Village Hall would be approached for lending tables. Cllr L Rowland would liaise with the Hwb who suggested catering for the children and thought a picnic box would be a good idea. Cllr A Parrington agreed but thought a BBQ outside would be good to have as well for the adults attending the event. It would be discussed in more detail but it was thought that any takings from the event would go directly into the Hwb after covering any costs spent by RCC. Cllr L Rowland would be taking deposits for stall which Cllr A Parrington agreed with and suggested getting them well in advance. Following the Parks meeting it was suggested that unveiling the new ‘Unknown Soldier’ Sign would be an appropriate event for VE day on 8th May. This was agreed and would also be added to the upcoming newsletter. Cllr L Rowland questioned if there was any more news on raising money for the Eisteddfod. Cllr H Jones informed there was a committee this year but they were not working the same way as previous years. Cllr A Parrington suggested speaking the Gresford CC and seeing if the councils could join together to raise any money as had done in previous years. **Action – Clerk to email Gresford CC.** There were suggestions of holding an event at the Hwb for it or possibly getting the Community Choir or St Peter’s school involved by singing some Welsh songs.
* Staffing Committee – Nothing to update.
* Floods Committee – There was no update.
* GDPR/IT – Cllr C Morgan reported that he and the Clerk had attended a meeting with Aubergine to start the progression of the new website. A site map had been built and they were now building a first version of the website. A new domain name would be needed and also new email addresses would be activated in time. One requirement was that the website would need more photos of the village so the councillors were requested to forward any good photos to the Clerk. Cllrs C Morgan and P Roberts had attended the community café and met Community Co-ordinator Ali to see first-hand the work done to run this community café. The Clerk and Cllr C Morgan interviewed Ali, Grant (the new Community Agent) and local resident Harry Smith for the new newsletter and a first draft had been circulated for the Rossett Rascal. Some tweaks were discussed but overall, it was thought to be a great 2nd edition. Cllr L Rowland thanked Ali for her work on the Treasure Hunt Poster.
* Youth Representative – No update from either Youth Rep.

**109. Finance**

1. Cllr M Woods read through the bank reconciliation for January. He highlighted the refund to WCBC for the Community Agent funding. As the contract had been handed back to WCBC the remaining funding not used for the position was owed back. This had been worked out as £3478.05. There was also the first invoice to Aubergine to get the new website started and transport costs to Cllrs A Steven and W Cleaver for the Park Warden’s Chainsaw Course.
2. Invoices were approved, as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee**  Hewlett Packard  EE  Nest  Scottish Power  Hwb-Yr-Orsedd  Amazon  Royal British Legion  WCBC  Aubergine  Mr A Steven  Mr W Cleaver  Mrs H Maurice-Jones  Staff Costs  HMRC | **Purpose**  Instant Ink  NEW SIM cards for Clerk and Community Agent  Pension contributions  Electricity (01.01.25-01.02.25)  Room Hire (January)  Weed killer & Bin Bags  New Tommy Unknown Soldier Sign  Repayment of Community Agent Funding  New Website Setup and domain name transfer  Petrol to Corwen (Park Warden Chainsaw Course)  Petrol from Corwen (Park Warden Chainsaw Course)  Compost for planting  Salaries and disbursements  Employers Tax | **Sum £**  11.99  8.62  79.21  748.03  20.00  97.80  210.00  3478.05  694.80  27.90  27.90  36.00  2929.94  301.26 | **Chq. No.**  Direct Charge  Direct Debit  Direct Charge  On-line  On-line  Card Purchase  Card Purchase  On-line  On-line  On-line  On-line  On-line  On-line  On-line |

Street Warden’s Disbursements Community Agent Disbursements

Petrol £62.55 Petrol £31.95

Back Pack Sprayer £21.98 Chatty Café set up £30.00

**£84.53** Cards for Café £11.06

**£73.01**

Cllr M Woods reported a quote had been received for fixing the plug socket at the end of the park for £110 + VAT. This was agreed. He also informed that Gresford United Charities had pushed back a little on the council’s decision to award their donation money to St Peter’s as it wasn’t necessarily in their remit. Cllr M Woods was looking through all the details though and thought it would still be able to be awarded to them.

**110. Planning Applications**

**P/2022025/0017 - 1 Park View, Chester Road, Rossett -** Change Of Use Of Outbuilding From Hobby Workshop To Aesthetic Clinical Use **– comments were due 7th Feb – No Objections**

**P/2025/0020 - 5 Harwoods Close, Rossett -** Installation Of Air Source Heat Pump **– comments were due 7th Feb – No Objections**

**P/2025/0023 - Manderville And Shandon, Llyndir Lane, Burton, Rossett -** Removal Of Condition 2 Of Planning Permission Bur/5716 **– comments were due 13th Feb – No Objections**

**P/2025/0071 - Honkley Farm, Stringers Lane, Burton -** Two Storey Side Extension And Single Storey Rear Extension – **No Objections**

**P/2025/0092 - Gabriel House, Darland Lane, Rossett -** Single Storey Side Extensions And Alteration To Side Windows – **No Objections**

**P/2025/0113 - 4 Oakland Court, Lavister, Rossett -** Works To Trees Protected By Tree Preservation Order WCBC 216 – **No Objections**

Cllr A Steven had circulated some information regarding a pre-planning application for property Cae Coch asking for any initial comments from the councillors. These had been forwarded to the applicants and there were no additional comments brought to the meeting.

**111. Other Items brought to the Council’s Attention**

Cllr L Rowland questioned if the council shed on the Hwb grounds was insured. The Clerk would look into this as it was unsure if this would come under the Hwb’s or council’s insurance. Cllr H Maurice-Jones then questioned the shed behind the Presbyterian Church. It was decided Cllr A Parrington and the Clerk would look into both. **Action – Check insurance details on the two sheds.**

Cllr R Shepherd informed that Rossett church is in interregnum now with the vicar leaving.

**Date of the next meeting Wednesday 19th March 2025 at the The Community Hwb.**

**Signed as a true record:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Chairman Date**